



University at Buffalo

Humanities Institute

College of Arts and Sciences

## Faculty Fellowship Application

### Application Cover Sheet

Name:	Email:
Department:	Rank:
Title of Research Proposal:	
List, including dates, of recent leaves (last 3 years):	

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Signature

Date

#### Checklist for Submission

- ❖ Notify your department's Assistant to the Chair of your intent to apply for a 2020-21 HI Faculty Fellowship and ascertain your eligibility for a research leave semester
- ❖ Completed cover sheet
- ❖ Research proposal abstract (200 word maximum)
- ❖ Four- to six-page, double-spaced research proposal
- ❖ Current CV of no more than three pages
- ❖ Signed form from the applicant's department Chair (This can be sent separately to [huminst@buffalo.edu](mailto:huminst@buffalo.edu))

Please send your application electronically by **January 8, 2020**, as a **PDF file** to Maki Tanigaki: [huminstbuffalo.edu](mailto:huminstbuffalo.edu)



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## UB Humanities Institute Faculty Fellowship

### Letter of Agreement from Department Chair

To: The UB Humanities Institute Faculty Fellowship Review Committee

As Chair of my department, should his/her application to the University at Buffalo Humanities Institute Faculty Fellowship be successful, I offer my approval for faculty member: \_\_\_\_\_

to be placed on Research Leave for the following academic semester:

Fall 2020

Spring 2021

I understand that \$7,000 (\$3,500 per course at adjunct rate) will be provided to cover course replacement costs. Beginning in the 2019-2020 fiscal year, the Humanities Institute Fellowships will be funded to departments through the Dean's Office finance department. In years past, this funding has been delivered by the Humanities Institute via Revenue Transfer to a department IFR account. **The funding will now be delivered as state operating budget funds to the department temporary service adjunct account (420093-XX for most departments).**

Should my department faculty member be awarded the funding through the Office of the Vice President for Research and Economic Development (OVPRED), I understand that the \$7,000 will be transferred to my department as SUNY Research Foundation funds and that my department is responsible for administering the fund in the academic year 2020-21.

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Chair Signature

Date

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Chair Name (printed)

Department

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[huminstbuffalo.edu](http://huminstbuffalo.edu)